

Tertiary Qualification

Institution : Tshwane University of Technology
(One year course 2005)

Qualification : CERTIFICATE IN- HORTICULTURE
MANAGEMENT

Curriculum Subjects : **1st Semester**
Horticulture Management skills and functions
Self-management for the horticulture supervisor
Equipment application Management
Basic landscape design principle
Practical Horticulture principles

2nd Semester
Horticultural project management
Basic financial management
Applied landscaping principle
Applied horticulture principle
Basic human recourse management (labor law)

Tertiary Qualification

Institution : University of South Africa

Qualification : Still studying towards: National Diploma in
(FINANCE AND ACCOUNTING) PUBLIC

I ALSO DID THIS IN MY STUDIES

Computer Literacy : Pastel Accounting V6
Ms Excel
Ms Word

Other qualification

Institution : Milpark business school

Qualification : FAIS credits

Credits : 20

EMPLOYMENT HISTORY:

COMPANY NAME : OLD MUTUAL GROUP SCHEMES
POSITION : SALES/FINANCIAL ADVISOR
DUTIES : CLIENT SERVICES, SALES OF INSURANCE
PRODUCTS & THROUGH FINANCES
DURATION : SEPTEMBER 2007 – FEBRUARY 2009

COMPANY NAME : PPS INSURANCE FOR PROFESSIONALS
POSITION : MEMBER CONSULTANT
DUTIES : CLIENT SERVICES, SALES OF INSURANCE
PRODUCTS, FINANCIAL PLANNING, CONSULTATION
CALL CENTRE, FILLING
DURATION : 01 JUNE 2009 – 05 JANUARY 2010
REASON FOR LEAVING : RESIGNED DUE TO NOT HAVING 60 CREDITS ON FAIS

REFERENCE

Mr. Mel Beukes
Position: Manager
Company : pps insurance
Contact details
Cell: 082-800-9056

